

Internal Quality Assurance Cell North-Eastern Hill University, Shillong

Minutes of the meeting of the Internal Quality Assurance Cell

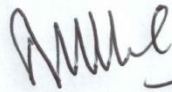
The first meeting of the reconstituted Internal Quality Assurance Cell was held on November 20, 2014 at 11.00 AM in the Committee Room, Administrative Building, NEHU. Following members attended the meeting

1. Prof. B. Myrboh, Vice-Chancellor (in chair)
2. Prof. B. War, Dean, School of Humanities
3. Prof. P.V. Koparkar, Dean, School of Technology
4. Prof. D.C. Srivastava, IIT Roorkee, External member
5. Prof. M.P. Bezbaruah, Gauhati University, External member
6. Shri. T.K. Singha, Deputy Registrar (Estt. II)
7. Prof. A.K. Misra, Dean, School of Life Sciences and Director, IQAC

Regrets were received from Prof. C.L. Imchen, Dean School of Social Sciences and Prof. B. Jyrwa, Dean, School of Physical Sciences, who could not attend due to other pressing commitments.

1. Chairman welcomed all the members to the meeting and asked the Director, IQAC to brief the members about the progress made till date. The members were informed that the Annual Quality Assurance Reports for the years 2009-10, 2010-11, 2011-12 and 2012-13 had been prepared, uploaded on the University website and hard copies were sent to NAAC. The AQAR for the year 2013-14 was under preparation and would be uploaded shortly. Members were also informed that the Letter of Intent for the third cycle of NAAC accreditation was filed on line. Further, all the Departments were requested to submit their Self Study Reports for the period 2009-14. Thirteen Departments had submitted the same to the Director, IQAC thus far. The matter would be expedited.
2. Matter regarding guidelines for constitution of Committees for screening Self Appraisal Reports submitted by various faculty members for consideration for promotion under the Career Advancement Scheme was discussed. The Deputy Registrar (Estt. II) informed the members that an administrative decision was taken to constitute such Committees for individual cases keeping the Director, IQAC, Dean of the concerned School and the Head of the concerned Department as members. It was felt that the screening committee should be more broad based. Hence, it was decided to constitute screening committee for such cases keeping the Director IQAC, the Dean of the concerned School, the Head of the concerned Department, one senior Professor of the concerned Department and one Professor from a sister Department of the concerned School as members.
3. The matter regarding capping of API scores for category III as per UGC 2nd Amendment was discussed. It was felt that keeping in mind the spirit of the UGC directive, the capping formula should involve calculating the prescribed percentage for each of the sub-category for the minimum score required for promotion from feeder stage to the next stage. Thus, for promotion of an Associate Professor to Professor, the candidate shall be required to have 30% of 120 points for sub-category IIIA and so on.

4. It was argued that many faculty members prefer to publish research papers in leading journals rather than publishing them in the form of proceedings/ book chapters, etc. It was felt that publishing research papers in leading journals is a superior quality radar. Therefore, a candidate who secures 55% score from sub-categories IIIA and IIIB taken together shall be screened in.
5. The matter regarding constitution of a Committee for preparation of Self Study Report of the University for the third cycle of NAAC accreditation was discussed. The following Committee was constituted:
 1. Director, IQAC, Convener
 2. Prof. A.C. Mohapatra, Department of Geography, Member
 3. Prof. P. K. Gupta, Department of Education, Member
 4. Prof. Esther Syiem, Department of English, Member
 5. Prof. G. Bez, Department of Chemistry, member
 6. Prof. V. Shrotriya, Department of Commerce, Member
 7. Dr. A. K. Nongkynrih , Department of Sociology, Member
 8. Dr. Hiranjit Choudhury, Department of BSSS, Member
6. It was decided that Local IQAC meetings be convened as and when required for monitoring the progress in preparation of SSR. The external members be kept informed through e-mail.



(Prof. B. Myrboh)
Chairman



(Prof. A. K. Misra)
Convener