

## **Internal Quality Assurance Cell**

### **North-Eastern Hill University, Shillong**

#### **Minutes of the Meeting of the Internal Quality Assurance Cell**

The meeting of the Internal Quality Assurance Cell was held on **May 05, 2017 at 11:00 am** in the Committee room of the Administration building, NEHU, Shillong. The following members were present in the meeting:

1. Prof. S. K. Srivastava, Vice-Chancellor, (in chair)
2. Prof. H. Lamin, Pro-Vice Chancellor, (Special Invitee)
3. Prof. R. Sharma, Dean , School of Life Sciences,
4. Prof. C. A. Mawlong, Dean , School of Social Sciences,
5. Prof. R. H. D. Lyngdoh, Dean , School of Physical Sciences,
6. Prof. B. K. Agarwala, Dean , School of Humanities,
7. Prof. D. K. Nayak, Dean , School of Human and Environmental Sciences,
8. Prof. B. Mishra, Dean , School of Economics, Management and information Sciences,
9. Prof. N. Srivastav, Director, IQAC (Convener)

Regrets were received from Prof. S. M. Sungoh, Dean, School of Education, and Prof. M.P. Bezbaruah (external member) who could not attend the meeting due to other pressing commitments.

1. The Chairman welcomed the all the members to the meeting and asked the Director, IQAC to convene the meeting. The director informed the members that the earlier meeting of the IQAC was held on November 20, 2014 and the minutes of the meeting were confirmed.

2. Action taken Report: The steering committee was formed by the IQAC to prepare the Self-Study Report (SSR) for NEHU for the Third cycle of NAAC accreditation. The steering committee meetings were held on December 19, 2014, November 20, 2015 and March 21, 2016 respectively. The Self-Study Report was prepared and submitted to the NAAC, Bangalore and it was asked to prepare the addendum to SSR for the year 2014-15 and 2015-16. The addendum to SSR was also prepared and submitted to the NAAC. The Annual Quality Assurance Report (AQAR) for the year 2014-15 was prepared and placed and approved by the 42<sup>nd</sup> emergent meeting of the 'Executive Council' NEHU held on 9/11/2016. The AQAR for the year 2015-16 was placed and approved by the 45<sup>th</sup> emergent meeting of the 'Executive Council', NEHU held on 07/04/2017. The letter of Intent (LOI) was submitted to NAAC on 16/11/2016 and the same was accepted by the NAAC on Feb 20, 2017. The SSR, addendum to SSR and the AQARs were uploaded on NEHU website. The soft copies of AQARs and soft and hard copies of SSRs were also submitted to NAAC. The members approved the action taken by the Director, IQAC.

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3. It was informed to the members that the NAAC Peer Team is visiting NEHU for the III cycle 'Assessment and Accreditation' from May 31 to June 02, 2017. As per the peer team schedule they would visit the various departments, central services and interact with the all the stakeholders. In this regard the team would also like to meet NEHU faculties, visit various departments, central services & administrative units. The team would also have interactions with the students, parents, alumni and the Principals of the affiliated colleges of NEHU. The members suggested the following steps to prepare NEHU for the NAAC Peer team visit:

a. The constitution of the committees for help in servicing the team in their boarding lodging, transport and logistics, organizing the interactions, visits to the departments and central services;

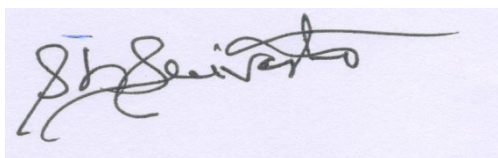
b. The sensitization of the Departments and Schools of Shillong and Tura Campuses of NEHU for the proposed visit and their respective presentations;

c. Improvement in the maintenance of infra-structural services and cleaning and repairing drives like roads, hostels, sports and gym facilities, garbage collection etc, with in the NEHU Campus as far as possible.

4. The IQAC is organizing in collaborations with HRDC, NEHU, a one day's Principal's Conference on the 'Initiatives on the Enhancing Quality of Higher Education' on May 24, 2017 at NEHU, Shillong;

5. The financial resource crunch faced by the IQAC was discussed at length and the Chairman assured the members that it will be resolved amicably within a short period of time.

6. Meeting ended with a vote of thanks from the chair.



(Prof. S. K. Srivastava)  
Vice-Chancellor

(N. Srivastav)  
Director, IQAC