

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OC – 13

ON CORRESPONDENCE COURSES

Under Section 26 (1) (b) of the NEHU Act, 1973

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| Short Title | 1. | There shall be established Correspondence Courses under the Centre for Distance Education, North-Eastern Hill University. |
| Objectives | 2. | <ul style="list-style-type: none"> i The objective of the Correspondence Courses shall be to offer courses at Post-Graduate level to students who have, for some reason or other, been deprived of higher education. ii The number of courses under the programme will be decided by the Competent Authority from time to time. |
| Eligibility | 3. | Any Graduate. |
| Standing Committee | 4. | <p>There shall be a Standing Committee for the purpose. The composition of the Committee shall be as follows:</p> <ul style="list-style-type: none"> i Director / Head of Centre for Distance Education as ex-officio Convener & Member-Secretary. ii Head of the concerned Department as ex-officio Chairman. iii One Professor and one Reader of the relevant subject of the Post-Graduate department, NEHU as member in order of seniority. iv One Professor from a cognate subject to be nominated by the Dean of the concerned School. v One subject expert at the Professor's level preferably from North- Eastern Region as a member to be nominated by the Vice- Chancellor, NEHU, Shillong. vi Controller of Examinations or his nominee. |
| Term of Office | 5. | The term of office of the members except that of the Head/Director, Centre for Distance Education, NEHU, Shillong and the Head of the concerned Department, shall be for a period of three years. |
| Quorum | 6. | A minimum of three members shall constitute the quorum, provided the Convener and the Head of the concerned subject are present. The Standing Committee shall meet as and when required subject to a minimum of twice a year. |
| Function of the Committee | 7. | The function of the Standing Committee will be as laid down in the regulations. |
| Course Structure | 8. | <ul style="list-style-type: none"> i The syllabus of the subject offered would be the same as a regular course offered in the University. ii The examination for the correspondence Course shall be at the end of the second and fourth semesters and not at the end of each semester as in the case of regular courses. |

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- iii A candidate registering for a Post-Graduate course under the programme may have a maximum of 5 years to complete and be eligible for the degree and those failing to complete and pass the course within the stipulated time of 5 years, will have to seek fresh admission.
- iv Each course shall carry 100 marks. There shall be no sessional assessment, field work or dissertation.
- v There shall be separate question paper of 100 marks for each paper.

**Procedure
of Admission**

9. The procedure of Admission and fees shall be laid down in the regulations.