

## THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

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### ON THE NORTH-EASTERN HILL UNIVERSITY PUBLICATIONS

Section 26 (1) (m) of the NEHU Act, 1973

- Introduction** 1. i. The North-Eastern Hill University may establish a Publication Unit which shall be known as North- Eastern Hill University Publications, hereafter referred to as the Publications Unit.
- ii. The Publications Unit shall function as an autonomous unit in the University subject to the provisions of this Ordinance and other Statutes and Ordinances of the University and subject to such directions as the Executive Council may give from time to time in this regard.
- iii. The Publications Unit shall promote and undertake publications in various areas and for different target-groups and also their distribution in general furtherance of the objectives of Section 4 of the North-Eastern Hill University Act, 1973.
- Areas of Operation** 2. Without prejudice to the generality of provisions in the preceding clause 3 the publication work will broadly cover the following areas:
- i. University level text books, supplementary reading material and reference books in English and in the languages of the area under its jurisdiction, specially text concerning the North- Eastern Hill University region and texts for special/ innovative courses introduced by the University from time to time.
- ii. Research works on different subjects carried out within the University and reference material and Research work on various facets of the North-Eastern Region and on tribal affairs in general in the country in this or other universities or institutions of higher learning.
- iii. Literature on various facets of continuing education for dissemination of knowledge and improving the general awareness about new scientific, cultural and economic content of the human society and literary works in languages spoken in the area under the jurisdiction of the University.
- Management** 3. i. There shall be a Governing Board of the Publications Unit which shall be responsible for its overall management.
- ii. There shall be a fulltime Publication Director of whose status and pay scales shall be such as may be determined by the Executive Council from time to time. He shall be designated as Director, North-Eastern Hill University Publications.
- iii. The Governing Board shall comprise seven members as follows :-

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- a. Vice-Chancellor, Chairman, Ex-Officio.
  - b. One nominee each of the Executive Council and the Academic Council.
  - c. One member to be nominated by the Vice- Chancellor from amongst persons of standing in publication industry.
  - d. Registrar, North-Eastern Hill University.
  - e. Finance Officer, North-Eastern Hill University.
  - f. Director, North-Eastern Hill University Publications, Member-Secretary, Ex-Officio.
- iv. The term of the members of the Governing Board, other than Ex-Officio members, shall be three years.
  - v. Four members of the Governing Board, shall form a quorum for the meetings of the Board.
- Editorial Board**
- 4. i. There shall be an Editorial Board comprising of not more than fifteen members.
  - ii. The Editorial Board may appoint as many Editorial Committees for different subjects or groups of subjects as may be considered necessary from time to time, provided that at least one Editorial committee shall be appointed in each of the following areas: (i) Sciences (ii) Languages (iii) Humanities and Social Sciences subjects.
  - iii. The composition of the Editorial Board shall be as follows :-
    - a. Vice-Chancellor, Chairman, Ex-Officio
    - b. One member each nominated by the School Boards.
    - c. Chairman of Editorial Committee, Ex-Officio
    - d. Director, Publications Unit.
    - e. Not more than three members nominated by the Vice-Chancellor from amongst noted literary figures, social scientists and scientists.
- Editorial Committee**
- 5. i. The Editorial Committee shall comprise of not more than seven members and shall be nominated by the Editorial Board. Provided the first Editorial Committee may be nominated by the vice-Chancellor, if necessary.
  - ii. The term of the members of the Editorial Board other than ex-officio members, shall be three years and shall be eligible for reappointment.

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- iii. The term of the members of the Editorial Committees shall be for two years and they shall be eligible for reappointment.
- Self-Supporting Unit** 6. The Publication Unit shall, as far as possible, be run on sound commercial lines on self-supporting or remunerative basis, subject to the basic objectives.
- Selection of Manuscripts** 7. Matters relating to the selection of manuscripts, royalty, and honorarium to be paid to authors, printing, distribution and other related matters shall be laid down in the Regulation as approved by the Executive Council from time to time.
- Fund** 8. i. The Publications unit shall have a separate fund but within the consolidated funds of the University for which separate accounts shall be maintained.
- ii. This fund shall be operated as a revolving fund in which grants and receipts shall be credited and all expenditure in relation to the publications shall be debited.
- iii. The Publications Unit may receive directly or through the University, grants or assistance for any specific or general purpose from the Central or a State Government or from an institution established by them. Prior approval of the Executive Council shall be necessary to receive a grant or assistance in any form from any other organisation or institution.
- iv. The unassigned grant of the University for research publications, etc. will be credited to the revolving fund of the Publications Unit provided that publications unit shall ensure that minimum number of research publications which could have been supported by the University under normal scheme shall be brought out by the Publications every year.
- v. A separate account shall be maintained in respect of the publications in Group A for which special support is available from the Government of India.
- vi. The Finance Officer shall be responsible for all financial transactions of the Publications Unit.
- Printing Press** 9. i. The University shall establish its own printing press as early as possible ;
- ii. Pending establishment of a press, special arrangements should be made for the time being following usual commercial terms.
- iii. Pending finalisation of all formalities for establishment of the Publications Unit the Vice-Chancellor may authorise publication of works of any description on such terms and conditions as may be considered necessary in each case provided they broadly conform with the provisions of this Ordinance.

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**Removal of Difficulties 10.** In case some difficulties arise in the operation of any provision of this Ordinance, the Vice-Chancellor, or the Governing Board after its constitution, may take suitable action in furtherance of the basic objectives of the Publications subject to the condition that action shall also be initiated to amend the Ordinance suitably.