

**THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES**

**OA -7**

**ON THE BOARDS OF THE SCHOOLS**

*Under section 26(1) (k) of the NEHU Act of 1973  
read with Clause (3) of Statute 17*

**Constitution  
of the  
School Board**

1. The Board of the School shall consist of
  - i. the Dean of the School ;
  - ii. Heads of the Departments/Centres in the School;
  - iii. all Professors in the School ;
  - iv. one Reader and one Lecturer from each of the Departments /Centres by rotation on the basis of seniority;
  - v. one representative each of the Board of other Schools which have inter-disciplinary work with the School, to be nominated by the Vice-Chancellor on the recommendations of the School Board concerned;
  - vi. not more than two teachers of the subject from affiliated colleges nominated by the Vice-Chancellor on the recommendations of the Board of Under-Graduate Studies; and
  - vii. not more than five persons nominated by the Academic Council, who have specialised knowledge of and expertise in the subjects around which the departments in the School are organised and who are not employees of the University or of any of its affiliated or recognised institutions.

Provided that ordinarily at least one person each should be from the region and from Eastern India and the rest from the rest of the country.

**Terms of Office**

2. The term of office of members, other than that of the Dean, Heads of Departments and Professors shall be two years.

**Chairman**

3. The Dean of the School shall be the Chairman of the Board and shall convene the meetings of the Board.

**Powers and  
Functions**

4. The powers and functions of the Board shall be as follows :
  - i. to prescribe the qualifications and procedure for admission of candidates to the various study programmes in the Departments in the School;
  - ii. to co-ordinate the teaching and research work in the Departments in the School;
  - iii. to recommend to the Academic Council the various courses of study, other than research degrees offered by the Departments in the School and courses of study for research degrees to the Board of Research Studies;
  - iv. to appoint committees to organize the teaching and research work in subject or areas which do not fall within the sphere of any Department in the School and to supervise the work of such committees;

**THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES**

**OA -7 Contd.**

- v. to appoint committees to organise the teaching and research work in subjects or areas which do not fall within the sphere of any Department in the School and to supervise the work of such committees ;
- vi. to recommend to the Academic Council the creation or abolition of teaching posts, and consider proposals received from the Departments or committees mentioned in clause iv above;
- vii. to consider schemes for the advancement of the standards of teaching and research and to submit proposals in this regard to the Academic Council;
- viii. to formulate arrangements for the School to participate in the work of the different Centres of Studies in the University ;
- ix. to promote and review research within the School and to submit reports on research to the Academic Council,
- x. to frame general rules for the evaluation of sessional work;
- xi. to recommend examiners for appointment for the courses other than research degrees, offered by the Departments, on the recommendation of the Boards of Studies of the concerned Departments;
- xii. to recommend to the Academic Council through the Board of Research Studies, the names of examiners for the evaluation of theses after considering proposals received in this regard from the Departments;
- xiii. to recommend to the Academic Council through the Board of Research Studies the award of research degrees to candidates who have been found qualified and fit to receive such degrees;
- xiv. to consider and act on any proposal regarding the welfare of the students of the Schools;
- xv. to perform all other functions which may be prescribed by the Act, the Statutes and the Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the Vice-Chancellor ; and
- xvi. to delegate to the Dean, or to any other member of the Board or to a Committee such powers, general or specific, as may be decided upon by the Board from time to time;

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| <b>Meetings</b> | 5. | <ul style="list-style-type: none"> <li>i. the Board shall hold at least two ordinary meetings in an academic year, one in each semester; and</li> <li>ii. Deleted<sup>4</sup></li> <li>iii. The Dean may convene special meetings of the Board at his own initiative, or at the suggestion of the Vice-Chancellor or on a written request from at least one-fifth of the total members of the Board.</li> </ul> |
| <b>Quorum</b>   | 6. | The quorum for the meeting of the Board shall be one-third of its total membership.   |
| <b>Notice</b>   | 7. | Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meetings.  |

## THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OA -7 Contd.

**Rules of  
Business**

8. Rules of conduct of the meetings shall be as prescribed in the Regulations in this regard.

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1. First ordinance approved vide Ministry of Education, Govt.of India, letterNo.F.10-23/76/24(U) of March 3,1977.
  2. Clause 1 (iv) OA-7 amendment approved vide MHRD, Deptt. of Edu., Govt.of India letter no F.8-6/98-Desk(U), dated June 12,1998.
  3. Clause 4(c) of OA-7 amendment approved vide MHRD, Deptt. of Edu., Govt.of India letter No.F.8-14/99 Desk(U), dated February 28,2000.
  4. Deleted vide AC:77:2007:2:(iii) and EC:129:2007:5:1:(i) vide notification No. Conf/13-5/ORD/99 (Vol.III)-682 dated November 16, 2007.