

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES

OE-3

ON SELECTION COMMITTEE PROCEDURES*Under Clause (5) of Statute 20*

1. The Chairman shall fix the date and venue of the meeting of the Selection Committee.
2. Ordinarily, a week's notice of a meeting shall be given to the members.

Provided that the meetings of the Selection Committee shall be fixed only after ascertaining the convenience of the Visitor's nominee and the persons nominated by the Executive Council.

Provided further that the proceedings of the Selection Committee shall not be valid unless :-
 - i. Where the Visitor's nominee and the persons nominated by the Executive Council number four in all, at least three of them attend the meeting; and
 - ii. Where the Visitor's nominee and the persons nominated by the Executive Council number three in all, at least two of them attend the meeting.
3. The Selection Committee shall make recommendations as to the suitability of the candidates referred to it, for consideration of the Executive Council.
4. The decision shall be arrived at by the Selection Committee by a majority vote. In case there is a tie, the Chairman shall exercise a casting vote.
5. The Chairman shall have the power to lay down procedures in respect of matters not specified in these Ordinances.
6. The Selection Committee shall interview the candidates belonging to the Scheduled Castes and Scheduled Tribes for the post of Lecturers separately and make its recommendations before other candidates are interviewed.
7. The Selection Committee may, for reasons to be recorded, consider the curriculum vitae of a candidate in absentia and make recommendations for consideration of the Executive Council.
8. Every Selection Committee shall be competent to adopt its own procedure regarding the mode of assessment of the candidates presented before it.
9. If more candidates than the number of vacancies are selected, the Selection Committee shall prepare a panel containing names of candidates in order of preference. The extra candidates found suitable shall constitute the reserve list. The reserve list shall remain confidential till an occasion arises for its use due to some selected candidates declining the offer only, and shall not be used for appointments against posts other than those advertised.

THE NORTH-EASTERN HILL UNIVERSITY ORDINANCES**OE-3 Contd.**

10. The proceedings of the Selection Committee shall be treated as confidential.
11. The panel drawn up by the Selection Committee shall remain valid till the vacancies advertised are filled or till the panel is exhausted, whichever is earlier. Provided that the validity as such shall not exceed one year.

Explanation: The Executive Council can appoint a person from the approved panel only within a period of one year from the date on which the panel was drawn up by the Selection Committee.

-
1. Approved vide Ministry of Education, Govt. of India letter No. F. 8-35/78-0esk (U), dated April 3, 1979.
 2. Amended vide MHRD, Govt. of India Letter No. F.8-30/99/Desk(U), dated June 2, 20002.